



# **Implementation of two-factor authentication for Microsoft Authenticator**



## Secure your account

Due to your access to critical/sensitive data, you need to set up 2-step verification in order to continue using Azets Cozone. Please select one of the methods below to start the setup.



### Microsoft Authenticator

Use the Microsoft Authenticator app to get free verification codes, even when your phone is offline.

[ENABLE MICROSOFT AUTHENTICATOR](#)

1. Log in to <https://cozone.azets.com/> with your username and password.
2. Once you have logged in, you will see the view on the left where 2FA will need to be set and all available options. Choose Microsoft for this guide. Push Enable Microsoft authenticator to proceed.
3. The next step in the process will ask you to enter your password again, regardless of which method you choose. It's the password you use to login to Cozone you write here
4. Push Continue

Enter your password ×

Password

CANCEL CONTINUE

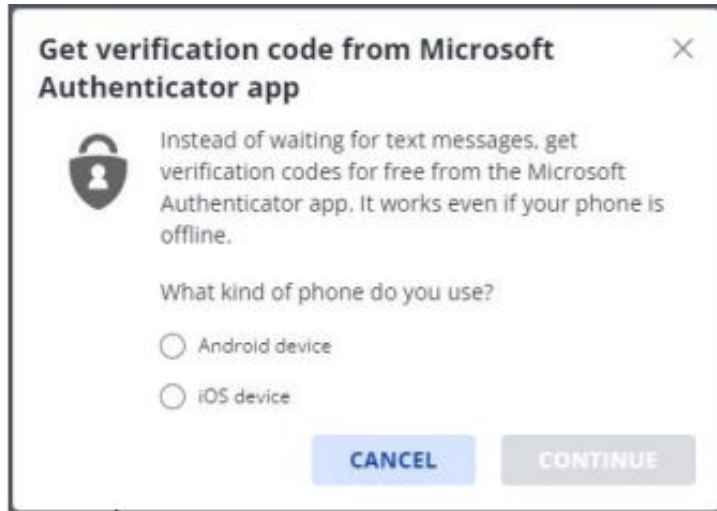
## Instructions for Microsoft Authenticator

1. Start by downloading the "Microsoft Authenticator" application to your phone.

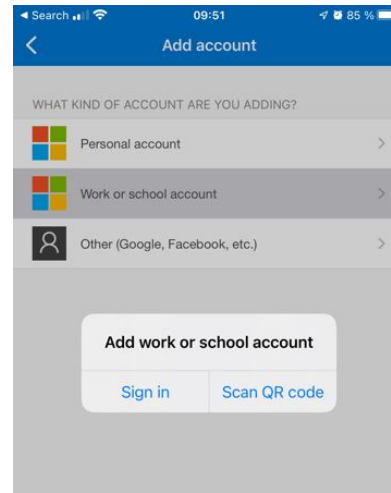
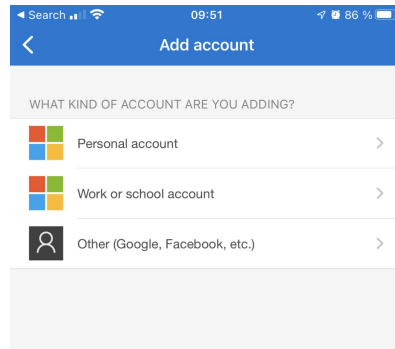


## Instructions for Microsoft Authenticator

1. Next step is to choose what kind of phone you have.
2. Push Continue



3. Push the plus sign in the right top corner
4. Choose work or school account
5. Push "Scan QR code"




4. Scan the code that is visible in Cozone.

5. Push Continue

### Configure Microsoft Authenticator app ×

1. Get the free Microsoft Authenticator App from the [App Store](#)
2. In the App select Set up account.
3. Choose "Other (Google, Facebook, etc.)"
4. Choose Scan a barcode.



[CAN'T SCAN THE CODE?](#)

[BACK](#) [CONTINUE](#)

**Configure Microsoft Authenticator app** [X]

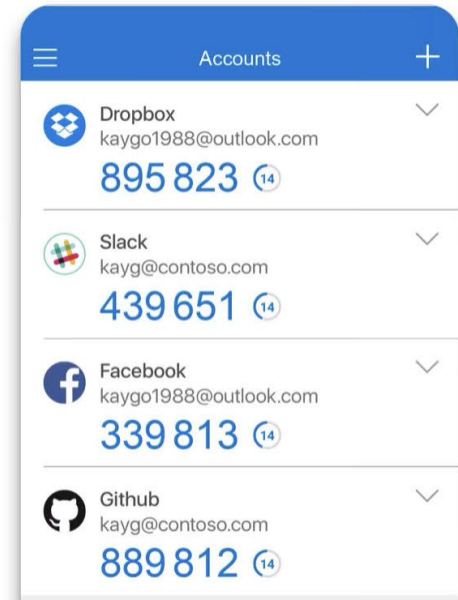
**i** Enter the 6-digit code you see in the Microsoft authenticator app.

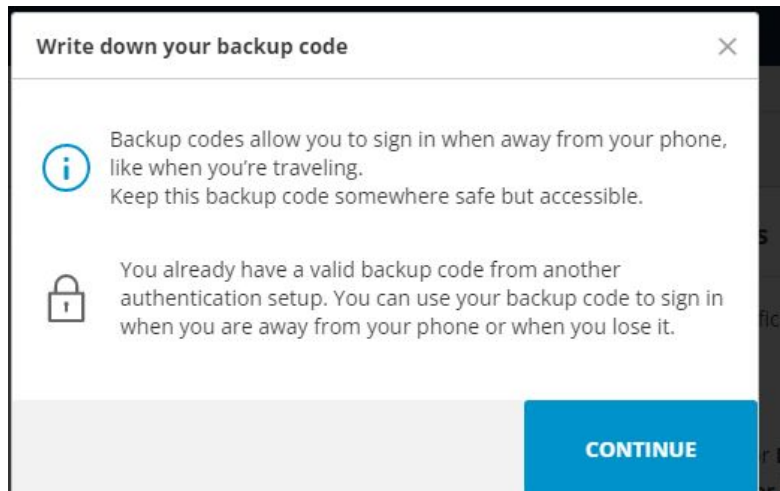
6-digit code

**BACK** [disabled] **VERIFY**

6. Fill in the code that is generated in the application on the phone. Add the code for Azets Cozone account. No need to stress, you will get a new code every 30 second.

7. Press Verify

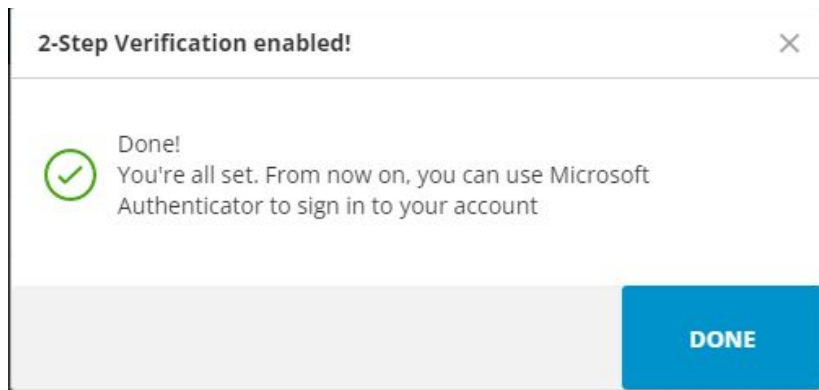




8. Push Continue

9. Push Done

10. The setup is now done for you to start use.





# Contact us for help

If you have problems implementing two-factor-authorization, the support team will be happy to help you with any questions you may have.

Send us an email at [2FA\\_SEsupport@azets.com](mailto:2FA_SEsupport@azets.com)

